



**Kids Club Community  
ChildCare Services**

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**COVID 19 POLICY**

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May 2020

The Barnes Institute 15 East Street Whitburn, Sunderland SR6 7BY

Company No. 10826569 - EY 2529988

# Covid 19 Policy

Throughout Covid 19 pandemic, all the children in our care will be required to wash their hands and face and have a temperature check as they enter the premises.

Hands will be sanitized when they come into the kids club and also they will be required as always to wash hands before eating and after use of toilet.

Hand sanitizers and wipes will be readily available at all times, each bubble will have a sanitizer

If any child displays any signs or symptoms of the virus, they will be isolated immediately and parents will be contacted, a member of staff with PPE will supervise the child.

## Social distancing

As our kids club takes children from various schools, we have decided to use a bubble structure.

We will use the main hall and set out bubble areas

5 areas will be set up with at least 2 meters apart

We will use tables and chairs to define groups and each school will be expected to use their own bubble, toilets will be allocated to set bubbles on the evening session

Toilets will be cleaned after use.

Tea/ snack will be served in the allocated area

We will take every precaution to adhere to size of groups

Staff members will be allocated bubble groups in relation to who they have picked up from what school.

1 member of staff will be allocated for door duty and if needed to provide support for any child who maybe displaying symptoms

## Planning and activities

Routines and structure will be kept to, we will be aware of children with additional needs and support them the best way we can

We will plan appropriate activities, suitable for bubble group.

Each child will be given a pack of resources named, which they will be responsible for:

Equipment will stay in a bubble box.

Equipment will be allocated to bubbles on a daily basis.

It will be sanitized after use ie, kindles.

Hall games will be stopped until bans are lifted

As previously, mentioned sanitizers and wipes will be available in each bubble

### PPE Equipment

PPE will be available for staff and children if required

### Picking up by parents

Children will be escorted to the door by a member of staff

Staff member will sign child out on daily register

### Picking up children from schools

Children will be picked up by allocated member of staff using the same vehicle, all children will stay together in one bubble

### Shielding Staff and Children

Shielding staff and children will be asked not to attend the kids club until they are safe to do so

### Updated risk assessment

Updated risk assessments will be done on a daily basis; we will adapt and change within regulations from government and OFSTED

## Cleaning

Staff will ensure toilet area, kitchen area, bins, toys and equipment are cleaned and sanitized on a daily basis

Shared surfaces will be cleaned daily

## Room

For the foreseeable future kids club will operate from main hall which is at least 30ft by 14ft

We will ventilate by opening side doors

The children enter by bottom door and straight into the bubble

The children will leave via main door where parent will be waiting

Coats and bags will stay with children

Children we be asked to leave all resources used or non-personal items used at the kids club.

Maxine Thompson-Curl

Company Director May 2020